



Community Courtyard, a Missouri Not-for-profit Corporation (owner) and User named below hereby agree that owner shall license the “Licensed Space” described below to user on the terms and conditions set forth below shall apply to the relationship between the owner and user.

Today’s Date _____

Date of Event _____ time _____

Name(s) of user _____

Address _____

Cell phone _____ do you text? _____

Email address _____

Type of Event _____

Approximant number of guest _____

Circle one: Downstairs Entire building Conference room

Length of rental _____

Event fee _____

Event deposit _____

Would you like to rent tablecloths or chair covers? _____

Would you like the Courtyard to clean up after your event? _____

How did you hear about the Courtyard? _____

Mail Contract to:
 Tracy Pincus 601 W. Clay Avenue Plattsburg, MO 64477